

Redlands Unified School District
Measure R
Citizens' Oversight Committee

Minutes

District Office Conference Room
20 West Lugonia, Redlands, CA 92374
April 7, 2011

I. Opening - Chairperson Cummings called the meeting to order at 5:03 p.m.

A. Pledge of Allegiance

B. Roll Call

Members Present: Bobbi Cummings, Dave Eason, Renee Kern, Michele Rendler, John Walsh

Staff Present: Sherryl Avitabile, Cameron Brown, Michelle Cole

C. Approval of Minutes – On motion of Dave Eason, second by John Walsh, the minutes of October 14, 2010 were approved as submitted.

II. Organization of the Committee

A. Election of Officers

1. Renee Kern was elected to serve as Chairperson for the next one-year term by consensus.
2. Michele Rendler was elected to serve as Vice-Chairperson for the next one-year term by consensus.

B. Meeting Schedule

The following meeting schedule was adopted for the 2011-2012 school year:

October 13, 2011
April 12, 2012

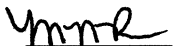
III. Public Participation

A. Community Input - none

IV. Presentations and Reports

A. 2009-10 Audit Report – Tom Snyder, Vavrinek, Trine, Day & Co., LLP (VTD)

Mr. Snyder discussed the Independent Accountants' Report reviewing the financial statements of the Building Fund (Measure R) for the period ending June 30, 2010, which found the district to be in conformance with accounting principals generally accepted in the United States of America.



Mr. Snyder reviewed the Independent Accountants' report of Applying Agreed-Upon Procedures to identify findings and recommendations in respect to Measure R expenditures. Mr. Snyder noted that all expenditures over \$100,000 and at least 10% of total expenditures for the year were audited. In all, VTD examined 38% of the expenditures and all were found to be satisfactory. Remaining expenditures were given analytical procedures and no issues came to light. In all areas of agreed upon procedures, no exceptions were found.

The Independent Accountants' Report was received and filed by consensus.

B. Annual Report Review – Bobbi Cummings

Mrs. Cummings noted that this year's Measure R Annual Report would be in the form of an addendum as approved by the Committee in 2009. She reviewed the draft addendum mentioning that she and Mrs. Kern asked District staff to add a page to the addendum with a breakdown of the current year's Measure R projects. Mr. Brown informed the Members that a "Statement of Compliance" section was also in the evening's handout that was not in the draft report sent to members for review via email. Members reviewed the report with the additional information. Member John Walsh asked when the Addendum would be presented to the Board of Education, Mrs. Cummings informed the Committee it would be May 10th and asked if all could attend.

On the motion of Michele Rendler, second by Dave Eason, and unanimously carried, the Committee approved the Annual Report Addendum with noted changes.

C. Project Update/Budget Review- Cameron Brown

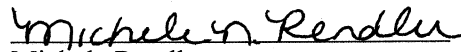
Mr. Brown thanked members for being on the committee. He reviewed the current budget noting that all Measure R funds have been expended on the Citrus Valley High School Project and the remaining funds of approximately \$2.4 million are being used for "Mod 2" modernization projects. He provided a slide showing a list of various projects including, roofing, asphalt repair, painting, flooring, field renovations, weatherstripping, drainage and electrical work that was completed at eight school sites during the current fiscal year, totaling \$316,000.

V. For the Good of the Order/Member Comments

VI. Adjournment

There being no further business, the meeting was adjourned at 5:25 p.m.

Attest:


Michele Rendler
Vice Chair

Adopted:

10/13/2011